

# Village of Bath Municipal Utility Commission Regular Meeting – December 8, 2020

## Official Meeting Minutes

The Municipal Utility Commission of the Village of Bath (Commission) held its Regular Meeting virtually on the 8<sup>th</sup> day of December, 2020. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:34 p.m.

### Present:

Utility Commissioner, Chairman:	Jeffery Muller	<i>participated via videoconference</i>
Utility Commissioner, Vice Chairman:	Mark Alger	<i>participated via videoconference</i>
Utility Commissioner:	Keith Becken	<i>participated via videoconference</i>
Utility Commissioner:	Robert Plaskov	<i>participated via videoconference</i>
Utility Commissioner:	Vernard Anderson	<i>participated via videoconference</i>
Utility Commission Clerk / BEGWS Typist:	Samantha Voss	<i>participated via teleconference</i>
BEGWS Director of Municipal Utilities:	Erin Bonacci	<i>participated via videoconference</i>
BEGWS Utilities Asset Manager	Matthew Whedbee	<i>participated via teleconference</i>

### Approval of Minutes:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to approve the meeting minutes of the Regular Meeting held on November 10, 2020. All present were in favor and the motion was carried.

### Village of Bath Sewer Capital Fund & Sewer Repair Reserve Fund:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to recommend the Village Board approve the resolution for transferring the funds from the Sewer Repair Reserve Fund into the Sewer Capital Fund, and renaming the aforementioned fund "Sewer Capital Reserve Fund." All present were in favor and the motion was carried.

### Assistant Director of Municipal Utilities:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, authorizing Director Bonacci to increase the cost of advertising for the Assistant Director of Municipal Utilities by \$5,000. All present were in favor and the motion was carried.

### Director of Municipal Utilities Training:

Motion made by Commissioner Alger, seconded by Commissioner Becken, to approve Director Bonacci to participating virtually in the Basic Accounting and Advanced Accounting schools offered by the State Comptroller's Office for a total cost of \$170.00. All present were in favor and the motion was carried.

### Executive Session:

Motion made by Commissioner Becken, seconded by Commissioner Alger, to leave the Open Meeting and enter into Executive Session at 5:21 p.m. for: (1) matters leading to the employment of a particular person, (2) proposed acquisition of real property. All present were in favor and the motion was carried.

Motion made by Commissioner Becken, seconded by Commissioner Alger, to return to the Open Meeting at 5:59 p.m. All present were in favor and the motion was carried.

### Acquisition of Real Property

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, to authorize Director Bonacci to solicit qualification packages from legal firms for professional services pertaining to the acquisition of real property. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to adjourn the Regular Meeting at 6:18 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss  
Municipal Utility Commission Clerk

**Next Regular Meeting Scheduled For:  
January 12, 2021 at 4:30 P.M.**