

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
FOR THE VILLAGE OF BATH
PUBLIC HEARING/REGULAR MEETING
AUGUST 17, 2020**

This meeting of the Board of Trustees of the Village of Bath was held on the 17th day of August 2020 through videoconference. This meeting was called to order by Mayor, William von Hagn, at 5:37 p.m.

Present:

Mayor:	William von Hagn
Deputy Mayor/Trustee:	Jeanne Glass
Trustee:	Mark Bardeen
Trustee:	Melanie Coots
Trustee:	Mike Sweet
Clerk/ Treasurer:	Jacqueline Shroyer
Street Supervisor:	Thomas Gutow
BEGWS Chairman:	Jeffrey Muller
Code Enforcement:	Bradley Hill
BEGWS Director:	Erin Bonacci
Police Chief:	Chad Mullen
Attorney:	Aaron Mullen
Resident:	Karen Causer
WVIN:	Dave Taylor Smith

Absent:

Fire Chief:	Matt Glashauser
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Public Hearing:

Local Law 2 – Chapter 112 Parking:

Mayor von Hagn opened the public hearing at 5:37 p.m.

No Discussion on Chapter 112.

Motion made by Trustee Sweet, seconded by Trustee Coots to close the public hearing at p.m. All present were in favor and the motion was carried.

Moment of Silence:

The Mayor asked for a moment of silence for former Village of Bath board member Bill Austin who passed on July 27, 2020.

Visitors:

Deborah Scott:

Motion made by Trustee Bardeen, seconded by Trustee Sweet to approve the request from Reverend Deborah Scott from Awaken the Dawn for use of Pulteney Park on either Saturday September 12 or Friday September 18, 2020 from 9:00 a.m. to 11:00 p.m. and to use the gazebo instead of a tent this year. Ms. Scott will let the clerk's office know which date she will choose. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Trustee Sweet, seconded by Trustee Coots to approve the payment of the Village bills in the amount of \$125,498.62. All present were in favor and the motion was carried.

Department Head Reports:

Thomas Gutow, Street Superintendent:

Street Report was received.

Chad Mullen, Police Chief:

Police Report was received.

Bradley Hill, Code Enforcement:

Code Enforcement Report was received.

Matthew Glashauser, Fire Chief:

Fire Department Report was received for June and July.

Erin Bonacci, BEGWS Director:

BEGWS Minutes were received.

Jacqueline Shroyer, Clerk/Treasurer Report:

Clerk/Treasurer Report was received.

Motion made by Trustee Glass, seconded by Trustee Sweet to approve the following budget modifications. All present were in favor and the motion was carried.

Increase A3120.13 Police Dept – Chief Road Patrol by \$5,040.00

Decrease A1990.4 Contingent Account by \$5,040.00

To cover expense for Stipend for Chief of Police.

Increase A3120.43 Police Dept – Contracts by \$2,995.00

Decrease A1990.4 Contingent Account by \$2,995.00

To cover the new Time Keeping Software approved.

Increase A3120.43 Police Dept – Contracts by \$4,558.00

Decrease A1990.4 Contingent Account by \$4,558.00

To cover the cost of the extension on the Policy Software.

Increase A3989.4 Misc. Public Safety by \$3,099.00

Increase A511 Appropriated Reserves by \$3,099.00

For potential purchases for the Special Projects Account.

Increase A3310.4 Traffic Control by \$1,965.00

Increase A511 Appropriated Reserves by \$1,965.00

For potential purchases for the Asset Forfeiture Account.

Increase A599 Appropriated Fund Balance by \$1,710.00

Increase A7330.4 Police Counsel – Contractual by \$1,710.00

To cover the expenses from last year's budget for youth counseling.

New Business:

Local Law 2 – Chapter 112 Parking:

Motion made by Trustee Sweet, seconded by Trustee Bardeen to approve Local Law 2 amending Chapter 112 of the Bath Village Code Relative to Parking Meter Zones and Penalties for Parking Offenses. All present were in favor and the motion was carried.

Information – Drive thru Chicken BBQ August 29 at Farmers Market:

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve Steuben County Mental Health to have a drive thru chicken BBQ on August 29, 2020 at the Farmer's Market. All present were in favor and the motion was carried.

Approve BID for Sidewalk Program:

Motion made by Trustee Sweet, seconded by Trustee Bardeen to approve the bid by Machuga Contractor's, Inc. of \$3.25 per square foot for our sidewalk program. This bid is good for one year. All present were in favor and the motion was carried.

Motion made by Trustee Glass, seconded by Trustee Sweet to accept sidewalk grant requests September 1, 2020 through September 30, 2020; to award so many of those requests as funds are available to pay; and to establish an equitable process to determine who will receive the funds in the event that the requests exceed the funds. After lots of discussion on this matter Trustee Glass withdrew her motion.

Motion made by Trustee Glass, seconded by Trustee Coots to accept sidewalk grant requests, to facilitate the construction process as weather permits in the fall and beginning again in the spring, and to continue making such grants through the 2021 year as funds permit and on a first come first serve basis. All present were in favor and the motion was carried.

BEGWS Retirement Reporting Resolution:

Motion made by Trustee Bardeen, seconded by Trustee Glass to approve the BEGWS Standard Work Day and Reporting Resolution for Elected and Appointed Officials. All present were in favor and the motion was carried.

Capital Asset Policy:

Motion made by Trustee Sweet, seconded by Trustee Bardeen to approve the capital asset policy, excluding the utility department under this policy as that department will be handled in a separate policy. All present were in favor and the motion was carried.

Interfund Loan/Transfer Policy:

Motion made by Trustee Sweet, seconded by Trustee Glass to approve the interfund loan/transfer policy. All present were in favor and the motion was carried.

Budget Modification Policy:

Motion made by Trustee Coots, seconded by Trustee Sweet to approve the budget modification policy. All present were in favor and the motion was carried.

Accept Assistant Director of Utilities Resignation:

Motion made by Trustee Sweet, seconded by Trustee Bardeen to accept the resignation of Assistant Director of Municipal Utilities, Mitch Alger's, resignation with regret effective September 11, 2020. All present were in favor and the motion was carried.

Sewer Repair Reserve Fund – Schedule Public Hearing:

Motion made by Trustee Glass, seconded by Trustee Coots to schedule the public hearing for the sewer repair reserve fund for Monday September 21, 2020 at 5:30 p.m. to hear public comment for authorizing Director of Municipal Utilities to utilize funds from the Sewer Repair Reserve Fund to pay for repairs that have not and will not recur annually for the Village's sewer utility for an amount not-to-exceed \$250,000. All present were in favor and the motion was carried.

Sewer Capital Fund Resolution subject to Permissive Referendum:

Motion made by Trustee Sweet, seconded by Trustee Bardeen, subject to a permissive referendum pursuant to General Municipal Law of the State of New York, to authorize the Director of Municipal Utilities to utilize funds from the Sewer Capital Fund to pay for vehicles and/or equipment purchased and/or to be purchased for the Village's sewer utility for an amount not-to-exceed \$750,000. All present were in favor and the motion was carried.

Five Star Bank Remote Deposit Agreement:

Motion made by Trustee Bardeen, seconded by Trustee Sweet to approve the agreement with Five Star Bank for remote deposits. All present were in favor and the motion was carried.

NYPADC Charging Station Agreement:

Motion made by Trustee Coots, seconded by Trustee Sweet to approve the NYPADC Charging Station agreement and to approve the mayor to sign the agreement upon the attorney's review and comments. All present were in favor and the motion was carried.

Letter of Resignation – PT Police Officer:

Motion made by Trustee Bardeen, seconded by Trustee Coots to accept the letter of resignation from Part Time Police Officer, Nicholas Muhleisen, effective August 6, 2020 with regret. All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Trustee Glass, seconded by Trustee Bardeen to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 7:18 p.m. to go into executive session for personnel reasons. All present were in favor and the motion was carried.

Jeffrey Muller and Karen Causer were asked to stay in executive session to know how executive session works and what it's about in case they win the election next month. Chief Mullen asked to stay in executive session.

Return to Regular Session:

Motion made by Trustee Glass, seconded by Trustee Sweet to return to regular session at 7:40 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Trustee Glass, seconded by Trustee Sweet to adjourn the regular meeting at 7:41 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer
Clerk/Treasurer