

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
FOR THE VILLAGE OF BATH  
REGULAR MEETING  
MAY 18, 2020**

This meeting of the Board of Trustees of the Village of Bath was held on the 18th day of May 2020 through videoconference. This meeting was called to order by Mayor, William von Hagn, at 5:36 p.m.

**Present:**

Mayor:	William von Hagn
Deputy Mayor/Trustee:	Jeanne Glass
Trustee:	Melanie Coots
Trustee:	Mark Bardeen
Clerk/ Treasurer:	Jacqueline Shroyer
Street Supervisor:	Thomas Gutow
BEGWS Chairman:	Jeffrey Muller
Code Enforcement:	Bradley Hill
Fire Chief:	Matt Glashauser
BEGWS Director:	Erin Bonacci
Police Chief:	Chad Mullen
Attorney:	Aaron Mullen
Resident:	Karen Causer

**Absent:**

Trustee:	Mike Sweet
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**Correspondence:**

**School Banner:**

Motion made by Trustee Glass, seconded by Trustee Coots to approve the hanging of the school banner on the Village clock for the seniors of 2020 for the month May and June. All present were in favor and the motion was carried.

**Audit of Bills:**

Motion made by Trustee Bardeen, seconded by Trustee Coots to approve the payment of the Village bills in the amount of \$127,790.05. All present were in favor and the motion was carried.

**Department Head Reports:**

**Thomas Gutow, Street Superintendent:**

Street Report was received.

**Chad Mullen, Police Chief:**

Police Report was received.

Motion made by Trustee Bardeen, seconded by Trustee Coots to authorize the Deputy Mayor, Jeanne Glass, to make a determination for the Street Department and Chief Mullen to complete the flowers and poles on Liberty Street. All present were in favor and the motion was carried.

**Bradley Hill, Code Enforcement:**

Code Enforcement Report was received.

Mayor von Hagn commended Brad Hill for taking the lead to get the building back up and running with the new procedures from COVID19.

**Matthew Glashauser, Fire Chief:**

Fire Department Report was received.

**Erin Bonacci, BEGWS Director:**

BEGWS Minutes were received.

**Jacqueline Shroyer, Clerk/Treasurer Report:**

Clerk/Treasurer Report was received.

Motion made by Trustee Coots, seconded by Trustee Glass to approve the following budget amendments. All present were in favor and the motion was carried.

Increase A3120.412 Police Supplies by \$1,500.00  
Decrease A3120.47 Police Uniforms by \$1,500.00  
To cover Supply Expenses

Mayor von Hagn recognized Jacqueline Shroyer on all her hard work during the building shut down from the COVID19 pandemic.

**Committee Reports:**

**Trustee Coots:**

Brewfest is scheduled for August 14, 2021.

**Mayor von Hagn:**

Mayor von Hagn recognized Village Custodian, Ryan Gotshall, for all his hard work during the COVID19 pandemic.

**New Business:**

**Wednesday Farmer's Market:**

Motion made by Trustee Glass, seconded by Trustee Bardeen to approve the use of Pulteney Square for the Wednesday's Farmer's Market. All present were in favor and the motion was carried.

**Workplace Violence Policy:**

Motion made by Trustee Bardeen, seconded by Trustee Coots to approve the Workplace Violence Policy effective May 18, 2020. All present were in favor and the motion was carried.

**2<sup>nd</sup> and 3<sup>rd</sup> Story Window Quote Discussion:**

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the quote of \$33,774 to replace the 4 windows on the second floor in front of the building and 10 windows on the third floor, 5 on each side of the building. All present were in favor and the motion was carried.

**Schedule Year End Abstract Meeting:**

Motion made by Trustee Bardeen, seconded by Trustee Coots to schedule the year end abstract meeting for Thursday May 28, 2020 at 5:00 p.m. All present were in favor and the motion was carried.

**Set Public Hearing – Community Development Block Grant Program:**

Motion made by Trustee Glass, seconded by Trustee Coots to set the public hearing on the community development block grant program for Monday June 15, 2020 at 5:30 p.m. for the purpose of hearing public comment, on the verge of Bath: Community Development Needs, and discuss possible permission of one or more community development block grant applications for the 2020 program year. All present were in favor and the motion was carried.

**Order on Consent – Former Bath MGP Site:**

Motion made by Trustee Glass, seconded by Trustee Bardeen to approve to enter into a consent order with NYSDEC on the former Bath MGP site and to authorize the mayor to execute the consent order as well as authorize Director of Municipal Utilities, Erin Bonacci, to be the village's designated representative with the DEC regarding correspondence. All present were in favor and the motion was carried.

**BEGWS Purchase of Village Street Department Conveyor/Dump Truck:**

Motion made by Trustee Bardeen, seconded by Trustee Glass to approve BEGWS to purchase the Street Department's Conveyor/Dump Truck in the amount of \$10,000. All present were in favor and the motion was carried.

**Authorize Mayor for Extension of Interest Free Property Tax if Needed:**

Motion made by Trustee Glass, seconded by Trustee Bardeen to authorize the Mayor to ask NYS for permission to extend the interest free property tax period if needed. All present were in favor and the motion was carried.

**Benches for Park:**

Motion made by Trustee Glass, seconded by Trustee Coots to approve the purchase of 4 black park benches and 8 trash cans for up to \$10,000 total. All present were in favor and the motion was carried.

**Bank Account Resolution – Sidewalk Program:**

RESOLUTION  
VILLAGE OF BATH BOARD OF TRUSTEES  
BATH, NEW YORK

DATE APPROVED: Monday, May 18, 2020 INTRO. DATE: Monday, May 18, 2020

INTRODUCED BY: Trustee Glass SECONDED BY: Trustee Bardeen

VOTE:	Mayor vonHagn	<b>Aye</b>	Nay	Abstain	Absent
	Trustee Glass	<b>Aye</b>	Nay	Abstain	Absent
	Trustee Bardeen	<b>Aye</b>	Nay	Abstain	Absent
	Trustee Coots	<b>Aye</b>	Nay	Abstain	Absent
	Trustee Sweet	<b>Aye</b>	Nay	Abstain	<b>Absent</b>

TITLE: Open Bank Account for Sidewalk Program

RESOLVED, that the Clerk/Treasurer, Jacqueline Shroyer, of the Village of Bath is authorized and directed to establish a bank account for the Sidewalk Program with Five Star Bank and deposit funds for the Sidewalk Program in said account. The Clerk/Treasurer of the Village of Bath shall have the authority to operate the account on behalf of the Village of Bath.

RESOLVED FURTHER, that Mrs. Jacqueline Shroyer, Clerk/Treasurer of the Village of Bath be and is hereby authorized to sign and execute all such documents for opening the said bank account.

RESOLVED FURTHER, that moneys for the Sidewalk Program be placed in said bank account and expenses for this program be paid out of said bank account.

RESOLVED FURTHER, that a Certified True Copy of this resolution be forwarded to the bank under the signature of Mrs. Jacqueline Shroyer, Village of Bath Clerk.

**Adjourn Regular Meeting/Executive Session:**

Motion made by Trustee Bardeen, seconded by Trustee Coots to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 7:00 p.m. to go into executive session for personnel. All present were in favor and the motion was carried.

**Chief asked to stay in executive session, left at 7:09 p.m.**

**Erin Bonacci asked to stay in executive session as she is running the videoconference technology.**

**Return to Regular Session:**

Motion made by Trustee Bardeen seconded by Trustee Glass to return to regular session at 7:54 p.m. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Trustee Glass, seconded by Trustee Bardeen to adjourn the regular meeting at 7:56 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer  
Clerk/Treasurer