

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
FOR THE VILLAGE OF BATH  
YEAR END ABSTRACT MEETING  
MAY 28, 2020**

This meeting of the Board of Trustees of the Village of Bath was held on the 28th day of May 2020 at the Village of Bath, Village Hall, located at 110 Liberty St., Bath, NY 14810. This meeting was called to order by Mayor William von Hagn at 5:06 p.m.

**Present:**

Mayor:	William von Hagn
Deputy Mayor/Trustee:	Jeanne Glass
Trustee:	Mark Bardeen
Trustee:	Melanie Coots
Trustee:	Michael Sweet
Clerk/Treasurer:	Jacqueline Shroyer
Chief of Police:	Chad Mullen
Code Enforcement:	Brad Hill

**Visitor:**

**Institute for Human Services – Parking:**

Jackie Woollett from the Institute for Human Services is here to discuss handicap parking with the new law. There are 2 of their staff who park on Liberty Street due to their handicap. New laws state they will be ticketed for parking there. They do buy some parking permits for other staff, but these two can't walk from the parking lot where the permits are issued for. She is asking for the board to place some permit for them to be able to park on Liberty Street still. The Institute is willing to pay for a permit. Chief called City of Corning to see if they have exemptions, and they do not have any exemptions about that. This will be an ongoing discussion.

**Insurance Renewal:**

Discussed the insurance renewal for fiscal year 2020-2021 to be renewed at \$182,603.

Motion made by Trustee Sweet, seconded by Trustee Glass to approve the insurance renewal for \$182,603. All present were in favor and the motion was carried.

**Audit of Bills:**

Motion made by Trustee Coots, seconded by Trustee Sweet to approve the payment of the Village bills in the amount of \$71,233.21. All present were in favor and the motion was carried.

**New Business:**

**Sidewalk Program:**

Motion made by Trustee Bardeen, seconded by Trustee Coots to add \$36,352.00 to the sidewalk program. All present were in favor and the motion was carried.

Motion made by Trustee Glass, seconded by Sweet to go out to bid for a contractor for the sidewalk program. All present were in favor and the motion was carried.

Motion made by Trustee Bardeen, seconded by Trustee Sweet to approve the amount of up to \$9,000 for the labor from a contractor to lay the concrete in the Village parks on Liberty and Washington Streets. All present were in favor and the motion was carried.

**Budget Amendments:**

Motion made by Trustee Sweet, seconded by Trustee Bardeen to approve the following budget amendments. All present were in favor and the motion was carried.

Increase A8160.4 Compost Contractual by \$1250.00  
Decrease A5110.4 Street Contractual by \$1250.00  
To cover Top Soil Expense

Increase Revenue A2750 – AIM Related Payments by \$103,906.00  
Increase Expense A1620.2 – Building Equipment by \$35,974.00  
Increase Expense A7140.4 Downtown Park – Contractual by \$6,580.00  
Increase Expense A5410.41 Street Expense – Sidewalk Replacement by \$61,352.00  
To record AIM related payments revenue.

Increase A3120.47 Police Dept – Uniforms by \$305.00  
Decrease A3120.412 Police Dept – Supplies by \$305.00  
To cover expenses for police uniforms.

Increase A1620.2 Building Equipment by \$8,362.42  
Decrease A5110.49 Street Blacktop by \$8,362.42  
To cover the cost of the asbestos removal to the bathrooms.

**Encumbrances:**

Motion made by Trustee Glass, seconded by Trustee Sweet to approve the following encumbrances. All present were in favor and the motion was carried.

A1450.4	\$716.49	Elections Postponed
A8560.4	\$1,851.00	Arbor Day Postponed
A5410.41	\$25,000.00	Sidewalks in Park

**CDBG Application:**

Motion made by Trustee Coots, seconded by Trustee Glass designating Erin Bonacci, Director of Municipal Utilities of Bath Electric, Gas and Water Systems, the utility department of the Village of Bath, as the Certifying Officer responsible for all activities associated with the

environmental review process to be completed in conjunction with New York State Community Development Block Grant applications for the 2020 program year including but not limited to upgrades and improvements to the Village of Bath Wastewater Treatment Plant. All present were in favor and the motion was carried.

**Adjourn Year End Meeting/Executive Session:**

Motion made by Trustee Glass, seconded by Trustee Sweet to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 5:38 p.m. to go into executive session for personnel. Chief was asked to stay. Trustee Coots was asked to step out. All present were in favor and the motion was carried.

**Trustee Coots returned at 5:50 p.m.  
Chief Chad Mullen left at 5:58 p.m.**

**Return to Year End Session:**

Motion made by Trustee Glass, seconded by Trustee Sweet to return to regular session at 6:09 p.m. All present were in favor and the motion was carried.

**Police Department Internships:**

Motion made by Trustee Bardeen, seconded by Trustee Coots to approve up to 4 intern officers that the Chief of Police selects to start as interns for the police department. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Trustee Glass, seconded by Trustee Coots to adjourn the year end abstract meeting at 6:10 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer  
Clerk/Treasurer