

**OFFICIAL MEETING MINUTES
OF THE MUNICIPAL UTILITY COMMISSION
OF THE VILLAGE OF BATH
REGULAR MEETING
November 12, 2019**

This Regular Meeting of the Municipal Utility Commission (Commission) of the Village of Bath was held on the 12th of November 2019, at the office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

Present:

Utility Commissioner, Chairman:	Jeffery Muller
Utility Commissioner Vice Chairman:	Mark Alger
Utility Commissioner:	Keith Becken
Utility Commissioner:	Robert Plaskov
Utility Commissioner:	Vernard Anderson
Board of Trustees Liaison, Mayor:	William von Hagn
Utility Commission Clerk / BEGWS Typist:	Samantha Voss
BEGWS Director of Municipal Utilities:	Erin Bonacci
BEGWS Assistant Director of Municipal Utilities:	Mitchell Alger

Approval of Minutes:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the minutes of the Regular Meeting held on October 8, 2019. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve payment of the October abstracts in the amount of \$829,850.58. All present were in favor and the motion was carried.

Supervisor/Department Reports:

Mark Hawk, BEGWS Electric Line Supervisor:

Electric Line Department Report was received.

Steven Larsen, BEGWS Utility Service Department Supervisor: Utility

Service Department Report was received.

Andrew Burdin, Underground Lines and Mains Supervisor:

Underground Lines and Main Department Report was received.

Erin Bonacci, Director of Municipal Utilities (collaboration effort with James Hoad):

Waste Water Treatment Plant Report was received.

Samantha Voss, BEGWS Typist (collaboration and team effort):

Accounting/Consumer Services Report was received.

NYSDOT Sidewalk Agreement:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov to amend the motion made on October 8, 2019 to include Assistant Director Mitch Alger to sign the agreement for the NYSDOT Sidewalk Project. All present were in favor and the motion was carried.

NYSDOT Sidewalk Agreement Resolution #2019-1:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to authorize Director Bonacci to sign Resolution #2019-1 for NYSDOT Sidewalk Project. All present were in favor and the motion was carried.

NYSDOT Sidewalk Agreement Resolution #2019-2:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to authorize Director Bonacci to sign Resolution #2019-2 for NYSDOT Sidewalk Project. All present were in favor and the motion was carried.

Club View Drive Water Main Replacement and Gas Main Installation:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, approving Pay Application No. 2 for \$54,023.66 and Pay Application No. 3 \$10,807.20 to John F & John P. Wenzel Contractors, Inc.. All present were in favor and the motion was carried.

Club View Drive Gas Main Installation:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to amend the motion made on October 8, 2019 to increase the amount not-to-exceed by \$4,075.00 and to include the Route 54 as part of the motion. All present were in favor and the motion was carried.

Payment to MRC Global:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, approving the payment to MRC Global for an amount not-to-exceed \$3,174.90. All present were in favor and the motion was carried.

Purchasing of Tapping Machine:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to purchase a Tapping Machine from the Water Fund for the Water Utility for an amount not-to-exceed \$2,000. All present were in favor and the motion was carried.

Purchasing of Water Meters:

Motion made by Commissioner Andresen, seconded by Commissioner Alger, to purchase water meters for a budgeted amount not-to-exceed \$195,000. All present were in favor and the motion was carried.

Club View Drive Water main Replacement

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to amend the motion on for Hunt Engineers regarding authorizing fee for Club View Drive Water Main Replacement to increase the amount not-to-exceed by \$298.61. All present were in motion and the motion was carried.

Purchase of Valves:

Motion made by Commissioner Andersen, seconded by Commissioner Becken, to purchase 3 valves for an amount not-to-exceed \$15,000. Commissioner Plaskov opposed, all others present were in favor and the motion was carried.

Retaining Moody's:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to retain Moody's for emergency repair, additional pump, and labor of Wells for an amount not-to-exceed \$25,000. All present were in favor and the motion was carried.

Retaining of Larsen Design Group:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, approval to retain Larsen Design Group for a fee not-to-exceed \$5,000 for preparing engineering documents to solicit quotes from contractors for rehabbing the discharge piping on a well as determined by Director Bonacci with input from UGLM Supervisor Burdin. All present were in favor and the motion.

Retaining BST:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to retain BST and Co. for utility accounting professional services for a fee not-to-exceed \$8,000. All present were in favor and the motion was carried.

CSEA Floating Holiday:

Motion made by Commissioner Becken, seconded by Commissioner Plaskov, to approve the voted CSEA floating holiday on July 2, 2020. All present were in favor and the motion was carried.

Commercial Office Exterior:

Motion made by Commissioner Plaskov, seconded by Commissioner Andersen, to approve to repair Commercial Office Exterior for an amount to not-to-exceed \$2,500. All present were in favor and the motion was carried.

Uniform Allowance:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to approve the uniform allowance of \$1,000 for Director Bonacci, Assistant Director Alger and Utilities Asset Manager. All present were in favor and the motion was carried.

Director Bonacci's Vacation:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger to approve Director Bonacci's vacation on March 13, 2020 through March 20, 2020. All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to enter into Executive Session at 7:20 p.m. for the purposes of: (1) matters leading to employment, discipline of a particle(s); (2) proposed acquisition, sale or lease of real property; (3) discussions regarding proposed litigation. All present were in favor and the motion was carried.

Return to Regular Meeting:

Motion made by Commissioner Alger, seconded by Commissioner Becken, to return to the Regular Meeting at 7:42 p.m. All present were in favor and the motion was carried.

Installation of Cameras:

Motion made by Commissioner Plaskov, seconded by Commissioner Andersen, approving the installation of cameras in sensitive locations. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to adjourn the Regular Meeting at 7:46 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss
Municipal Utility Commission Clerk

NEXT REGULAR MEETING SCHEDULED FOR

December 5, 2019, 4:30 P.M.