

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
FOR THE VILLAGE OF BATH  
REGULAR MEETING  
SEPTEMBER 16, 2019**

This meeting of the Board of Trustees of the Village of Bath was held on the 16th day of September 2019 at the Village of Bath, Village Hall, located at 110 Liberty St., Bath, NY 14810. This meeting was called to order by Mayor William von Hagn at 5:30 p.m.

**Present:**

Mayor:	William von Hagn	Attorney:	Aaron Mullen
Deputy Mayor/Trustee:	Jeanne Glass	Fire Chief:	Matt Glashauser
Trustee:	Melanie Coots	Street Asst. Super:	Michael Bly
Trustee:	Mike Sweet	Code Enforcement:	Bradley Hill
Clerk/ Treasurer:	Jacqueline Shroyer	Police Chief:	Chad Mullen
Street Supervisor:	Thomas Gutow		

**Absent:**

Trustee:	Mark Bardeen
BEGWS Director:	Erin Bonacci

**Audit of Bills:**

Motion made by Trustee Coots, seconded by Trustee Sweet to approve the payment of the Village bills in the amount of \$548,713.86. All present were in favor and the motion was carried.

**Department Head Reports:**

**Thomas Gutow, Street Superintendent:**

Street Report was received.

**Chad Mullen, Police Chief:**

Police Report was received.

The Training that was approved in last month's meeting for Dispatcher, Patti Ingraham, was changed from October to November.

**Bradley Hill, Code Enforcement:**

Code Enforcement Report was received.

**Matthew Glashauser, Fire Chief:**

Fire Department Report was received.

**Erin Bonacci, BEGWS Director:**

BEGWS Minutes were received.

**Jacqueline Shroyer, Clerk/Treasurer Report:**

Clerk/Treasurer Report was received.

**New Business:**

**Accept Pickup Bid for Sale:**

Motion made by Trustee Sweet, seconded by Trustee Coots to accept the street department pickup bid for \$16,100 the Village sold through RTI Netauctions. All present were in favor and the motion was carried.

**Halloween Trick or Treating:**

Motion made by Trustee Glass, seconded by Trustee Coots to approve Trick or Treating on October 31, 2019 from 6 – 8 p.m. All present were in favor and the motion was carried.

**Chamber of Commerce – Trunk or Treat:**

Motion made by Trustee Sweet, seconded by Trustee Glass to approve the Chamber of Commerce to hold Trunk or Treat in Pulteney Park on October 31, 2019 from 6 – 8 p.m. All present were in favor and the motion was carried.

**Spray Chalk for Trunk or Treat:**

Motion made by Trustee Coots, seconded by Trustee Sweet to approve the use of spray chalk in the park for Trunk or Treat after the recommendation from Street Superintendent, Thomas Gutow, that the chalk will wash off the pavers. All present were in favor and the motion as carried.

**Federal Surplus:**

Motion made by Trustee Coots, seconded by Trustee Sweet to authorize Director, Erin Bonacci, Assistant Director, Mitch Alger, and Clerk/Treasurer, Jacqueline Shroyer, to sign all paperwork related to the Federal Surplus. All present were in favor and the motion was carried.

**Website Development:**

Motion made by Trustee Glass, seconded by Trustee Sweet to spend up to \$800.00 to redevelop the Village of Bath Website. All present were in favor and the motion was carried.

**Breakaway Light Pole Bases:**

Motion made by Trustee Sweet, seconded by Trustee Coots to approve the purchase of up to \$8,500.00 for break-away light pole bases and associated hardware for street lighting. All present were in favor and the motion was carried.

**Street Light Pole Replacement on Liberty:**

Motion made by Trustee Coots, seconded by Trustee Glass to approve the purchase of up to \$5,000.00 to replace the street light/pole on Liberty Street. All present were in favor and the motion was carried.

**Records Seminar for Records Clerk:**

Motion made by Trustee Sweet, seconded by Trustee Glass to approve Records Clerk, Leslie Bowman, to attend the records seminar in Ithaca, NY on October 11, 2019. All present were in favor and the motion was carried.

**Bernard Donegan Amendment:**

Motion made by Trustee Glass, seconded by Trustee Sweet to approve the amended agreement from Bernard Donegan for the Waste Water Treatment Plant upgrades to include the language from EFC. All present were in favor and the motion was carried.

**Economic Development Grant:**

Motion made by Trustee Coots, seconded by Trustee Glass to approve the Village to move forward with the Economic Development Grant with the Village contributing \$4,000.00 towards the project. All present were in favor and the motion was carried.

**Delaware Ave Speed Limit:**

Motion made by Trustee Coots, seconded by Trustee Sweet to set the public hearing for Monday October 21, 2019 at 5:30 p.m. to change the speed limit on Delaware Ave. All present were in favor and the motion was carried.

**Bathroom Upgrade Approvals:**

Motion made by Trustee Coots, seconded by Trustee Sweet to authorize Mayor, William von Hagn, to sign paperwork for the bathroom upgrades, as long as it does not exceed the budgeted amount. All present were in favor and the motion was carried.

**NYSDEC Water Quality Grant:**

Motion made by Trustee Glass, seconded by Trustee Sweet to authorize the Mayor, William von Hagn, and Clerk/Treasurer, Jacqueline Shroyer, to execute all required documentation for the NYSDEC Water Quality Improvement Program Grant money, which the Village was awarded. All present were in favor and the motion was carried.

**Adjourn Regular Meeting/Executive Session:**

Motion made by Trustee Glass, seconded by Trustee Sweet to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 7:27 p.m. to go into executive session for contracts, personnel and litigation. Chief of Police, Chad Mullen, was asked to join executive session. Chief Mullen left executive session at 7:42 p.m. All present were in favor and the motion was carried.

**Return to Regular Session:**

Motion made by Trustee Sweet, seconded by Trustee Coots to return to regular session at 8:41 p.m. All present were in favor and the motion was carried.

**Court Clerk Pay:**

Motion made by Trustee Sweet, seconded by Trustee Coots to approve the increase rate in pay for Court Clerk, Taylor Phillips, to \$15.00 per hour, or a salary of \$29,250.00 per year. The Board of Trustees will follow up at budget time. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Trustee Coots, seconded by Trustee Sweet to adjourn the regular meeting at 8:43 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer  
Clerk/Treasurer