

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
FOR THE VILLAGE OF BATH  
REGULAR MEETING  
AUGUST 20, 2018**

This meeting of the Board of Trustees of the Village of Bath was held on the 20th day of August 2018 at the Village of Bath, Village Hall, located at 110 Liberty St., Bath, NY 14810. This meeting was called to order by Mayor William von Hagn at 5:30 p.m.

**Present:**

Mayor:	William von Hagn	Police Chief:	Chad Mullen
Trustee:	Mike Sweet	Attorney:	Aaron Mullen
Trustee:	Melanie Coots	Street Asst. Super:	Michael Bly
Trustee:	Mark Bardeen	Code Enforcement:	Bradley Hill
Clerk/ Treasurer:	Jacqueline Shroyer	BEGWS Director:	Erin Bonacci
Street Supervisor:	Thomas Gutow	BEGWS Admin Asst:	Samantha Voss

**Absent:**

Deputy Mayor/Trustee:	Jeanne Glass
Fire Chief:	Robin Havens

**Correspondence:**

**Steuben Arc – Pulteney Park Request:**

Motion made by Trustee Sweet, seconded by Trustee Bardeen to approve The Arc of Steuben’s Pulteney Park Request for Saturday, September 15, 2018 from 1:00 to 3:00 p.m. for their drum circle event. All present were in favor and the motion was carried.

**Audit of Bills:**

Motion made by Trustee Bardeen, seconded by Trustee Sweet to approve the payment of the Village bills in the amount of \$199,212.66 plus the Computel Consultants for the utility tax audit in the amount of \$2,400.00. All present were in favor and the motion was carried.

**Department Head Reports:**

**Thomas Gutow, Street Superintendent:**

Street Report was received.

**Chad Mullen, Police Chief:**

Police Report was received.

**Bradley Hill, Code Enforcement:**

Code Enforcement Report was received.

**Robin Havens, Fire Chief:**

Fire Department Report was received.

**Erin Bonacci, BEGWS Director:**  
BEGWS Minutes were received.

**Jacqueline Shroyer, Clerk/Treasurer Report:**  
Clerk/Treasurer Report was received.

Motion made by Trustee Coots, seconded by Trustee Sweet to approve the following budget modifications. All present were in favor and the motion was carried.

Budget Transfer for \$100.00 from A1990.4 Contingent Account to A1010.4 Legislative Board – Contractual for Mileage for training.

Increase A3310.4 – Traffic Control – Contractual by \$3000.00.  
Increase A511 – Appropriated Reserve by \$3000.00.

Increase A3989.4 – Misc. Public Safety – Contractual by \$3000.00.  
Increase A511 – Appropriated Reserve by \$3000.00.

Budget Transfer for \$1,600 from A5110.4 Street – Contractual to A5110.413 Street – Building Repairs to cover expenses for a fire alarm system at the shop that is required to be updated.

**New Business:**  
**NYS ARC Resolution:**

RESOLUTION  
VILLAGE OF BATH BOARD OF TRUSTEES  
BATH, NEW YORK

DATE APPROVED: Monday, August 20, 2018 INTRO. DATE: Monday, August 20, 2018

INTRODUCED BY: Trustee Bardeen SECONDED BY: Trustee Sweet

VOTE:	Mayor vonHagn	<b>Aye</b>	Nay	Abstain	Absent
	Trustee Glass	Aye	Nay	Abstain	<b>Absent</b>
	Trustee Bardeen	<b>Aye</b>	Nay	Abstain	Absent
	Trustee Coots	<b>Aye</b>	Nay	Abstain	Absent
	Trustee Sweet	<b>Aye</b>	Nay	Abstain	Absent

TITLE: Resolution by the Village Board approving and endorsing Village of Bath in its application to NYS Appalachian Regional Commission.

**WHEREAS**, the Village Board desires to apply for \$12,000 in financial assistance through the FY 2019 Appalachian Regional Commission (ARC) Grant Program.

**WHEREAS**, the application proposes funding to assist in the development of a Comprehensive Economic Development Plan; and

**WHEREAS**, the proposed funding will contribute to ongoing community revitalization efforts; and

**WHEREAS**, the application requires a commitment of at least 50% match, \$ 15,000 of Empire State Development Strategic Planning grant funds; and

**WHEREAS**, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located.

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board of the Village of Bath approves and endorses the FY 2019 Appalachian Regional Commission Grant Program for assistance prepared and to be submitted by Village of Bath, including a matching commitment of \$18,000 in the form of ESD Strategic Planning Grant of \$15,00,for a total budget cost of \$30,000 (with a \$3,000 of local funds committed to match the ESD grant funds).

**Resignation of Brad Benson of Historic Committee:**

Motion made by Trustee Sweet, seconded by Trustee Coots to accept the resignation of Brad Benson from the Historical Preservation Commission. All present were in favor and the motion was carried.

**Thomas Gutow Conference Approval:**

Motion made by Trustee Coots, seconded by Trustee Sweet to approve Street Superintendent, Thomas Gutow, to attend the NYSAOTSOH/NYSCHSA Joint Conference September 17-20, 2018. All present were in favor and the motion was carried.

**Letter of Support Steuben County Housing:**

Motion made by Trustee Sweet, seconded by Trustee Bardeen to approve the Mayor to write a letter of support for the Steuben County Housing Demand Analysis Study. All present were in favor and the motion was carried.

**Resignation of Tad Lawrence – Dispatcher:**

Motion made by Trustee Sweet, seconded by Trustee Coots to accept the resignation of Tad Lawrence as dispatcher effective August 17, 2018. All present were in favor and the motion was carried.

**Appointment of Patricia Ingram – Dispatcher:**

Motion made by Trustee Coots, seconded by Trustee Sweet to approve the appointment of Patricia Ingram for Full Time Dispatcher effective August 20, 2018. All present were in favor and the motion was carried.

**Appointment of Carol Cannon – Part Time Dispatcher:**

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the appointment of Carol Cannon as Part Time Dispatcher effective August 20, 2018. All present were in favor and the motion was carried.

**Adjourn Regular Meeting/Executive Session:**

Motion made by Trustee Bardeen, seconded by Trustee Sweet to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 6:15 p.m. to go into executive session for potential property disposition/purchase, insurance claim, contracts and personnel. All present were in favor and the motion was carried.

Erin Bonacci was asked to stay and was excused at 6:27 p.m.

Aaron Mullen was excused at 6:20 p.m. and rejoined session at 6:26 p.m.

Chad Mullen was asked to join at 6:39 p.m.

**Return to Regular Session:**

Motion made by Trustee Coots, seconded by Trustee Bardeen to return to regular session at 6:57 p.m. All present were in favor and the motion was carried.

**Camera bids:**

Motion made by Trustee Bardeen, seconded by Trustee Sweet to reject all the bids for the camera system from the bid opening on August 9, 2018. All present were in favor and the motion was carried.

**Website Maintenance:**

Motion made by Trustee Bardeen, seconded by Trustee Coots to approve website maintenance by Daryl Buckley at a rate of \$40 per month. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Trustee Coots, seconded by Trustee Sweet to adjourn the regular meeting at 7:01 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer  
Clerk/Treasurer