

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
FOR THE VILLAGE OF BATH  
REGULAR MEETING  
MAY 21, 2018**

This meeting of the Board of Trustees of the Village of Bath was held on the 21st day of May 2018 at the Village of Bath, Village Hall, located at 110 Liberty St., Bath, NY 14810. This meeting was called to order by Mayor William von Hagn at 5:30 p.m.

**Present:**

Mayor:	William von Hagn	Police Chief:	Chad Mullen
Deputy Mayor/Trustee:	Jeanne Glass	Attorney:	Aaron Mullen
Trustee:	Mike Sweet	Street Asst. Super:	Michael Bly
Trustee:	Mark Bardeen	Code Enforcement:	Bradley Hill
Trustee:	Melanie Coots	BEGWS Chairman:	Jeffrey Muller
Clerk/ Treasurer:	Jacqueline Shroyer		

**Absent:**

BEGWS Director:	Erin Bonacci
Code Enforcement:	Ralph Senese
Fire Chief:	Robin Havens
Street Supervisor:	Thomas Gutow

**Correspondence:**

**Steuben County – Color Walk June 16, 2018:**

Motion made by Trustee Sweet, seconded by Trustee Bardeen to approve the request from Steuben County for their annual color walk on June 16, 2018. This request includes use of sidewalks and streets for approved course, appropriate traffic signage, use of Pulteney Park West Side and St. Patrick’s Park, use of Village water truck for cleanup and a port-a-john in the park, which the board does not want at the end of Liberty Street. All present were in favor and the motion was carried.

**Bath Elks – Pulteney Park June 10, 2018:**

Motion made by Trustee Coots, seconded by Trustee Sweet to approve the request from Bath Elks for use of the Gazebo in Pulteney Park for a Flag Day Celebration. All present were in favor and the motion was carried.

**Audit of Bills:**

Motion made by Trustee Bardeen, seconded by Trustee Coots to approve the payment of the Village bills in the amount of \$275,798. All present were in favor and the motion was carried.

**Department Head Reports:**

**Thomas Gutow, Street Superintendent:**

Street Report was received.

**Chad Mullen, Police Chief:**

Police Report was received.

**Ralph Senese, Code Enforcement:**

Code Enforcement Report was received.

**Robin Havens, Fire Chief:**

Fire Department Report was received.

**Erin Bonacci, BEGWS Director:**

BEGWS Minutes were received.

**Jacqueline Shroyer, Clerk/Treasurer Report:**

Clerk/Treasurer Report was received.

Motion made by Trustee Glass, seconded by Trustee Bardeen to approve the following budget modifications. All present were in favor and the motion was carried.

Budget Transfer for \$338.52 from A3120.412 Police – Supplies to A3120.418 Police – Education to cover expense from training.

Increase A3310.4 – Traffic Control – Contractual by \$170.00.

Increase A511 – Appropriated Reserve by \$170.00.

Budget Transfer for \$10.00 from A1110.4 Judicial - Contractual to A1110.1 Judicial – Personal Services for overages.

Budget Transfer for \$105.00 from A1325.1 Clerk – Personal Services to A1325.11 Clerk – Personal Services HR for overages on HR.

Budget Transfer for \$9591.65 from A3120.12 Police – Anticipated Retirement to A3120.11 Police – Dispatch to cover buyout for retirement.

Budget Transfer for \$8.50 from A1990.4 Contingent Account to A5110.41 Street – Heat/Lighting to cover overages in electric bills.

Budget Transfer for \$78,975.00 to A9040.8 Worker’s Compensation to cover overages in old claims settlement from the following:

A1990.4 – Contingent Account - \$46,000.00

A1910.4 – Unallocated Insurance - \$13,000.00

A1420.4 – Attorney – Contractual - \$5,000.00

A9060.8 – Health Insurance - \$14,975.00

**New Business:**

**General Liability Insurance:**

Motion made by Trustee Sweet to select Genesee Valley Insurance for the general liability insurance for fiscal year 2018-2019. No second and the motion failed.

Motion made by Trustee Glass, seconded by Trustee Coots to approve Brown & Brown as our broker for Houston Casualty Insurance for the general liability/auto insurance for fiscal year 2018-2019. Trustee Sweet was opposed and the motion was carried.

**Motorcycle Storage:**

The board had discussed the motorcycle storage and has agreed not to continue this service as it is costing us more than we bring in to have people store their motorcycle's.

**Steuben County Mental Health Agreement:**

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the Steuben County Mental Health Agreement for 2018-2019. All present were in favor and the motion was carried.

**Seasonal Items – Firewood:**

Motion was made by Trustee Sweet, seconded by Trustee Coots to approve seasonal items to be sold throughout the Village. Discussion took place on which items this would be and that they can't approve this until it goes to a public hearing as the Village would have to amend the local law. The motion was not passed.

Motion made by Trustee Sweet to move this local law along and place on the agenda for the next month for a public hearing. Discussion was made before a second was able to place a motion. Motion was not passed.

Motion made by Trustee Coots, seconded by Trustee Sweet to move on putting together a local law for seasonal items. Motion was not passed as there were clarifications from the attorney that we can just set the public hearing and make modifications going forward.

Motion made by Trustee Sweet, seconded by Trustee Coots to set the public hearing for seasonal items for Monday June 18, 2018 at 5:30 p.m. Mayor von Hagn was opposed and the motion was carried.

**Authorize to Standardize Badger for Water Meters:**

**RESOLUTION**

At a duly noticed meeting of the Village Board of the Village of Bath held at the Village Hall, 110 Liberty Street, Bath, New York on the 21st day of May, 2018 at 5:30 P.M. whereat the following Board members were present:

William von Hagn  
Jeanne Glass

Mayor  
Trustee

Mark Bardeen  
Melanie Coots  
Michael Sweet

Trustee  
Trustee  
Trustee

**WHEREAS**, the Village has committed to converting its aged meters for its water utilities to fully functioning water meters and registers capable of automated reading (AMR).

**WHEREAS**, there is a need for the standardization of Badger's Recordall series water meters for the Village's water utility for reasons of quality, efficiency and economy; said reasons being in part that these same water meters have been used by the Village for several years and will continue to provide consistent metering of water consumption along with supporting the Village's initiative of AMR capable meters. In addition, Village employees who work with these water meters are fully familiar with these meters leading to more efficient and economical service of the water meters;

**NOW, THEREFORE**, upon motion of Trustee Bardeen and seconded by Trustee Coots, the following resolution was proposed:

**RESOLVED**, that the Village of Bath hereby authorizes the purchase of Badger's Recordall series water meters.

**WHEREUPON**, the roll call vote on the above resolution was taken and recorded as follows:

	<b>Aye</b>	<b>Nay</b>
William von Hagn	<u>  X  </u>	_____
Jeanne Glass	<u>  X  </u>	_____
Mark Bardeen	<u>  X  </u>	_____
Melanie Coots	<u>  X  </u>	_____
Michael Sweet	<u>  X  </u>	_____

**WHEREUPON**, the Resolution was approved May 21, 2018.

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Jacqueline Shroyer, Bath Village Clerk

**Accept Bid on One Ton Truck:**

Motion made by Trustee Coots, seconded by Trustee Bardeen to accept the bid from Simmons Rockwell for the one ton truck for \$48,900.00. All present were in favor and the motion was carried.

**BEGWS HR Duties:**

Motion made by Trustee Bardeen, seconded by Trustee Sweet to acknowledge the Human Resource duties will be completed by BEGWS staff instead of the Village Clerk's Office effective June 1, 2018. All present were in favor and the motion as carried.

**Appoint Kim Conrad Part Time Meter Repair Specialist:**

Motion made by Trustee Glass, seconded by Trustee Bardeen to appoint Kimberly Conrad as Part Time Meter Repair Specialist effective May 22, 2018. All present were in favor and the motion was carried.

**Set Public Hearing – June 18, 2018 Rental Permits:**

Motion made by Trustee Sweet, seconded by Trustee Coots to set the public hearing on the rental permits for June 18, 2018 at 5:30 p.m. All present were in favor and the motion was carried.

**Training for Code Enforcement, Bradley Hill:**

Motion made by Trustee Glass, seconded by Trustee Coots to approve Bradley Hill to attend upcoming trainings in Montour Falls, NY for Introduction to Code Enforcement Practices Part 1 on June 12-14, 2018, Introduction to Code Enforcement Practices Part 2 on June 26-28, 2018, Inspection Procedures for Existing Structures on July 10-12, 2018 and General Construction Principles on July 24-26, 2018. All present were in favor and the motion was carried.

**Adjourn Regular Meeting/Executive Session:**

Motion made by Trustee Bardeen, seconded by Trustee Sweet to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 6:50 p.m. to go into executive session for potential property, personnel and potential litigation. Anne Keddy, Chairman of the Mossy Bank Committee was asked to attend for part of executive session. Chief of Police, Chad Mullen, was asked to stay for part of it and entered at 7:20 p.m. All present were in favor and the motion was carried.

**Return to Regular Session:**

Motion made by Trustee Glass, seconded by Trustee Bardeen to return to regular session at 7:53 p.m. All present were in favor and the motion was carried.

**Land Purchase:**

Motion made by Trustee Sweet, seconded by Trustee Coots to allow the Mayor to have permission to execute a contract to purchase land on Haverling St. for \$15,000.00. All present were in favor and the motion was carried.

**Full Time Custodian:**

Motion made by Trustee Sweet, seconded by Trustee Bardeen to appoint Ryan Gotshall to Full Time Competitive Class Custodian effective June 4, 2018. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Trustee Bardeen, seconded by Trustee Sweet to adjourn the regular meeting at 7:54 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer  
Clerk/Treasurer