

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
FOR THE VILLAGE OF BATH  
REGULAR MEETING  
JULY 17, 2017**

This meeting of the Board of Trustees of the Village of Bath was held on the 17th day of July 2017 at the Village of Bath, Village Hall, located at 110 Liberty St., Bath, NY 14810. This meeting was called to order by Mayor William von Hagn at 5:30 p.m.

**Present:**

Mayor:	William von Hagn	Clerk/Treasurer:	Jacqueline Shroyer
Deputy Mayor/Trustee:	Jeanne Glass	BEGWS Director:	Erin Bonacci
Trustee:	Mark Bardeen	Police Chief:	Chad Mullen
Trustee:	Melanie Coots	Code Enforcement:	Ralph Senese
Trustee:	Michael Sweet	Fire Chief:	Robin Haven
Street Asst Superintendent:	Thomas Gutow	BEGWS Commission:	Keith Becken

**Absent:**

Street Superintendent: Jeff Muller  
Attorney: Patrick McAllister

**Regular Meeting:**

**Correspondence:**

**Music in the Park Banner Request:**

Motion made by Trustee Glass, seconded by Trustee Coots to approve the banner request for Music in the Park for 2017. All present were in favor and the motion was carried.

**Audit of Bills:**

Motion made by Trustee Bardeen, seconded by Trustee Sweet to approve the payment of the Village bills in the amount of \$185,279.27. All present were in favor and the motion was carried.

**Department Head Reports:**

**Jeff Muller, Street Superintendent:**

Street Report was received.

**Chad Mullen, Police Chief:**

Police Report was received.

**Ralph Senese, Code Enforcement:**

Code Enforcement Report was received.

**Robin Havens, Fire Chief:**

Fire Department Report was received.

**Erin Bonacci, BEGWS Director:**

BEGWS Minutes were received.

**Jacqueline Shroyer, Clerk/Treasurer Report:**

Clerk/Treasurer Report was received.

Motion made by Trustee Coots, seconded by Trustee Bardeen to approve the purchase of the LENS (License Event Notification Service) Program through NYSDMV. This program will help monitor all drivers for the Village. All present were in favor and the motion was carried.

**Committee Reports:**

**Trustee Coots:**

Motion made by Trustee Bardeen, seconded by Trustee Sweet to approve the request from the Brew Festival to hang a banner for the maximum amount of time allowed prior to the event on August 12, 2017. All present were in favor and the motion was carried.

**Trustee Sweet:**

Motion made by Trustee Bardeen, seconded by Trustee Sweet to ask the Zoning Board to take into consideration curb appearance and requests for background checks when approving applications. All present were in favor and the motion was carried.

Motion made by Trustee Bardeen, seconded by Trustee Sweet to allow the John Southard Youth program to create a Facebook page pending the Attorney’s Review. All present were in favor and the motion was carried.

**New Business:**

**Engineering Planning Grant and SEQR:**

RESOLUTION  
VILLAGE OF BATH BOARD OF TRUSTEES  
BATH, NEW YORK

DATE APPROVED: Monday, July 17, 2017 INTRO. DATE: Monday, July 17, 2017

INTRODUCED BY: Trustee Coots SECONDED BY: Trustee Bardeen

VOTE:	Mayor vonHagn	<b>Aye</b>	Nay	Abstain	Not Present
	Trustee Glass	<b>Aye</b>	Nay	Abstain	Not Present
	Trustee Bardeen	<b>Aye</b>	Nay	Abstain	Not Present
	Trustee Coots	<b>Aye</b>	Nay	Abstain	Not Present
	Trustee Sweet	<b>Aye</b>	Nay	Abstain	Not Present

**Title: Wastewater Engineering Planning Grant SEQR**

**Whereas**, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision

(c) of that section are not subject to environmental review under the Environmental Conservation Law; and

**Whereas**, the Village of Bath has been awarded Wastewater Engineering Planning Grant #66041 to support an engineering planning project that would identify actions that will correct deficiencies in the Village's wastewater collection or treatment facilities;

**NOW, THEREFORE, BE IT:**

**RESOLVED** that the Village Board of the Village of Bath hereby determines that the proposed Village of Bath Wastewater Treatment Plant Study which constitutes the collection of basic data and research, and conduct of concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning necessary to the formulation of a proposal for action is a Type II action in accordance with 6 NYCRR Section 617.5(c)(18 & 21) and is therefore not subject to review under 6 NYCRR Part 617.

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Jacqueline Shroyer, Bath Village Clerk

**Building and Special Use Fees:**

Motion made by Trustee Coots, seconded by Trustee Sweet to approve the new fees for building permits and special uses. All present were in favor and the motion was carried.

**Parking Lot with Church:**

Motion made by Trustee Sweet, seconded by Trustee Coots to remove the section of fencing between the two parking lots for the Church and the Municipal Building and improve the slope between the two. All present were in favor and the motion was carried.

**Water and Sewer Rate Increases:**

Motion made by Trustee Sweet, seconded by Trustee Coots to approve the 3% increase in water rates, increase the Water Unit from \$6.50 to \$9.50, increase sewer rates by 3% and to increase the sewer unit from \$6.00 to \$12.00. All present were in favor and the motion was carried.

**Surplus of Obsolete Materials from Utility Operations:**

Motion made by Trustee Bardeen, seconded by Trustee Coots to authorize the commission to declare obsolete materials from utility operations as surplus under municipal law standards. All present were in favor and the motion was carried.

**Code Enforcement NYS Training Approval:**

Motion made by Trustee Glass, seconded by Trustee Coots to approve the Code Enforcement Officer to attend the NYS Training on October 17 – 20, 2017. All present were in favor and the motion was carried.

**Sewer Capital Resolution:**

RESOLUTION

VILLAGE OF BATH BOARD OF TRUSTEES  
BATH, NEW YORK

DATE APPROVED: Monday, July 17, 2017 INTRO. DATE: Monday, July 17, 2017

INTRODUCED BY: Trustee Sweet SECONDED BY: Trustee Glass

VOTE:	Mayor vonHagn	<b>Aye</b>	Nay	Abstain	Not Present
	Trustee Glass	<b>Aye</b>	Nay	Abstain	Not Present
	Trustee Bardeen	<b>Aye</b>	Nay	Abstain	Not Present
	Trustee Coots	<b>Aye</b>	Nay	Abstain	Not Present
	Trustee Sweet	<b>Aye</b>	Nay	Abstain	Not Present

**Title: Sewer Capital Fund Use of Money**

**WHEREAS**, the Village of Bath has in place a Sewer Capital Fund; and

**WHEREAS**, the Village has planned for and is implementing the construction, reconstruction and/or acquisition of capital improvements or equipment acquisitions relating to the sewer system in the Village of Bath; and

**WHEREAS**, the Village of Bath is desirous of using funds from the Sewer Capital Fund to pay for these improvements and/or acquisitions;

**NOW THEREFORE**, upon the motion of Trustee Sweet and seconded by Trustee Glass, the following resolution was proposed:

**RESOLVED**, that the Village of Bath hereby authorizes the use of up to \$880,000.00 from the Sewer Capital Fund toward the cost of the Sewer Project, subject, however, to a permissive referendum.

**WHEREUPON**, the Resolution was approved July 17, 2017.

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Jacqueline Shroyer, Bath Village Clerk

**Amend Sewer Repair Resolution from July 2015:**

Motion made by Trustee Bardeen, seconded by Trustee Sweet to amend the motion from July 30, 2015 to approve the use of the remaining balance of the sewer repair reserve funds for the sewer upgrade project, NOT to be reimbursed at a later date. All present were in favor and the motion was carried.

**Set up Public Hearing for Sewer Repair Use of Money 7/24/17:**

Motion made by Trustee Glass, seconded by Trustee Sweet to set up a public hearing for the use of money in the Sewer Repair Fund for Monday, July 24, 2017 at 4:00 p.m. All present were in favor and the motion was carried.

**Set Up Public Hearing for CDBG Grant for 7/24/17:**

Motion made by Trustee Glass, seconded by Trustee Sweet to set up a public hearing for the CDBG Grant for the Utility Company for Monday, July 24, 2017 at 4:00 p.m. All present were in favor and the motion was carried.

**Technical Assistance Grant Matching Funds:**

Motion made by Trustee Sweet, seconded by Trustee Coots to commit the use of \$6,000.00, which is 20% matching funds, towards the USDA Community Facilities Technical Assistance and Training Grant for a feasibility study for the Municipal Building. All present were in favor and the motion was carried.

**Adjourn Regular Meeting/Executive Session:**

Motion made by Trustee Sweet, seconded by Trustee Glass to adjourn the regular meeting of the Board of Trustees of the Village of Bath at 7:50 p.m. to go into executive session for negotiations, personnel and possible litigation. BEGWS Director, Erin Bonacci and BEGWS Commissioner Keith Becken were asked to stay for the first part of executive session. All present were in favor and the motion was carried.

**Return to Regular Session:**

Motion made by Trustee Glass, seconded by Trustee Bardeen to return to regular session at 8:07 p.m. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Trustee Bardeen, seconded by Trustee Sweet to adjourn the regular meeting at 8:08 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Jacqueline Shroyer  
Clerk/Treasurer