

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION
FOR THE VILLAGE OF BATH
REGULAR MEETING
SEPTEMBER 10, 2018**

This meeting of the Municipal Utility Commission of the Village of Bath was held on the 10th of September 2018, at the office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

Present:

Commissioner, Chairman:	Jeffrey Muller
Commissioner, Vice Chairman:	Mark Alger
Commissioner:	Vern Anderson
Commissioner:	Keith Becken
Commissioner:	Robert Plaskov
Board of Trustees Liaison, Mayor:	William von Hagn
Commission Clerk:	Samantha Voss
BEGWS Director of Municipal Utilities:	Erin Bonacci

Approval of Minutes:

Motion made by Commissioner Becken, seconded by Commissioner Plaskov, to approve the minutes of the Regular Meeting held August 14, 2018. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the abstract and payment of the August bills in the amount of \$1,035,826.15 All present were in favor and the motion was carried.

Supervisors' Reports:

Mark W. Hawk, BEGWS Electric Line Supervisor:
Electric Line Department Report was received.

Steven Larsen, BEGWS Utility Service Department Supervisor:
Utility Service Department Report was received.

Andrew Burdin, BEGWS Underground Lines Mains Supervisor:
Underground Lines and Main Department Report was received.

Donald Tuscano, Camden Group, Village of Bath Wastewater Treatment Plant Chief Operator:
Wastewater Treatment Plant Report was received.

Samantha Voss, BEGWS Typist (designated by Director of Municipal Utilities to prepare report):
Accounting/Consumer Services Report was received.

Energy Worldnet Workshop:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, authorizing Director Bonacci to attend the ENERGY worldnet, Inc. Audit & Compliance workshop held on September 18-19, 2018, for a fee not-to-exceed \$450.00 and for hotel expense fee not-to-exceed \$150.00. All present were in favor and the motion was carried.

Eyewash Stations:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to move forward in purchasing required eyewash stations. All present were in favor and the motion was carried.

Accepting Credit Cards for Utility Bill Payments

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to recommend the resolution on accepting credit cards to the Village Board. All present were in favor and the motion was carried.

Steuben County Auction:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to enter surplus electronics, office furniture and lighting fixtures into the Steuben County Auction. All present were in favor and the motion was carried.

Southern Tier New York Water Works Operators Conference:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, authorizing BEGWS employees in the UGLM department to attend the Southern Tier New York Water Works Operators Conference on September 19, 2018 for a fee not-to-exceed \$210.00. All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Commissioner Becken, seconded by Commissioner Plaskov, to enter into Executive Session at 6:04 p.m. for the purpose of: (1) discussing matters leading to the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, (2) proposed, pending or current litigation, and (3) collective negotiations pursuant to article fourteen of the civil service law. All present were in favor and the motion was carried.

The following individuals left Executive Session at 6:40 p.m.

- Erin Bonacci
- Samantha Voss

The following individuals returned to Executive Session at 6:55 p.m.

- Erin Bonacci

The following individuals returned to Executive Session at 7:03 p.m.

- Samantha Voss

Return to Regular Meeting:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, to return to the Regular Meeting at 7:04 p.m. All present were in favor and the motion was carried.

Authorization of Signature:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to give authorization Commissioner Muller on behalf of the Commission to sign necessary documents and conduct operations related matters necessary for the utility during Director Bonacci's absence. All present were in favor and the motion was carried.

Director Bonacci's Work Hours:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, for Director Bonacci to be limited to working remotely no more than 10 hours per week for a period of four (4) weeks following the birth of her child. The Commission will revisit this limitation as the end of the four weeks approaches. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to adjourn the Regular Meeting at 7:10 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss
Municipal Utility Commission Clerk

NEXT REGULAR MEETING SCHEDULED FOR OCTOBER 9, 2018 @ 4:30 P.M.