

**OFFICIAL MEETING MINUTES
OF THE MUNICIPAL UTILITY COMMISSION
OF THE VILLAGE OF BATH
REGULAR MEETING
August 13, 2019**

This Regular Meeting of the Municipal Utility Commission (Commission) of the Village of Bath was held on the 13th day of August 2019, at the office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

Present:

Utility Commissioner, Chairman:	Jeffery Muller
Utility Commissioner, Vice Chairman:	Mark Alger
Utility Commissioner:	Keith Becken
Utility Commissioner:	Robert Plaskov
Utility Commissioner:	Vernard Anderson
Board of Trustees Liaison, Mayor:	William von Hagn
Utility Commission Clerk / BEGWS Typist:	Samantha Voss
BEGWS Director of Municipal Utilities:	Erin Bonacci
BEGWS Assistant Director of Municipal Utilities:	Mitchell
Alger	

Approval of Minutes:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to approve the meeting minutes of the Regular Meeting held on July 9, 2019. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to approve the payment of the August abstracts in the amount of \$897,498.41. All present were in favor and the motion was carried.

Supervisors'/Department Reports:

Mark Hawk, BEGWS Electric Line Supervisor:
Electric Line Department Report was received.

Steven Larsen, BEGWS Utility Service Department Supervisor: Utility
Service Department Report was received.

Andrew Burdin, BEGWS Underground Lines and Mains Supervisor:
Underground Lines and Main Department Report was received.

Erin Bonacci, BEGWS Director of Municipal Utilities:
Wastewater Treatment Plant Report was received.

Samantha Voss, BEGWS Typist (designated by Director of Municipal Utilities to prepare report):
Accounting/Consumer Services Report was received.

Retain EYW's Companies LLC services:

Motion made by Commissioner Alger, seconded by Commissioner Becken, authorizing Director Bonacci to retain EYW's Companies LLC for professional services related to programming/SCADA/instrumentation and control for an amount not-to-exceed \$20,000.00. All present were in favor and the motion was carried.

MEUA 89th Annual Conference:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, authorizing Director Bonacci to attend the 89th MEUA Annual Conference. All present were in favor and the motion was carried.

MEUA 89th Annual Conference Delegate:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, approving MEUA resolution designating Director Bonacci as the voting delegate for the Village of Bath at the MEUA 89th Annual Conference as presented. All present were in favor and the motion was carried.

DELEGATE RESOLUTION

(from your system)

Municipal Utility
Commission

At a regular meeting of the Bath, New York, held on August 13 2019, the following resolution was adopted:

Moved by Commissioner Alger, seconded by Commissioner Plaskov

WHEREAS, the Municipal Utility Commission of the City/Town/Village of Bath, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Annual Conference of the Municipal Electric Utilities Association of New York State has been called on September 10-13, 2019, to be held at Woodcliff Hotel & Spa, Fairport, NY, and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Erin Bonacci be and is hereby designated as the accredited delegate of the City/Town/Village of Bath, New York.

On roll call: Affirmative: 4 Negative: 0

I certify that this resolution was adopted by the Municipal Utility Commission of the City/Town/Village of Bath, New York on the 13 day of August, 2019.

Lamentia J. Voss
Signature

Municipal Utility Commission Clerk
Title

NYDPS Safety Pipeline Seminar:

Motion made by Commissioner Becken, seconded by Commissioner Anderson, authorizing Assistant Director Alger to attend the NYDPS Safety Pipeline Seminar in Cooperstown, New York. Commissioner Alger abstained, and the remaining Commissioners present were in favor and the motion was carried.

Purchase of Volumetric Meters:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, authorizing Director Bonacci to move forward with purchasing the volumetric correctors as budgeted for an amount not-to-exceed \$8,000, pending New York State Public Service Commission approval. All present were in favor and the motion was carried.

Flow Meters at Well Nos. 4, 6, 7 and 8:

Motion made by Commissioner Becken, seconded by Commissioner Anderson, authorizing Director Bonacci to replace the existing magnetic flow meters at Well Nos. 4, 6, 7 and 8 with the standardized Badger flow meters for an amount not-to-exceed of \$13,600.00. All present were in favor and the motion was carried.

Grade IIB, Grade D Water Operator Training Courses:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to send Joshua Knowles to Grade IIB water operator training course at SUNY Morrisville, and Martin Miller to Grade D water operator training course, also at SUNY Morrisville. All present were in favor and the motion was carried.

Cleaning of Well No.6:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, authorizing the payment of \$3,075.00 to Moody's for the cleaning of Well No. 6. All present were in favor and the motion was carried.

Southern Tier Water Works Conference Annual Meeting:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, authorizing the attendance of employees in the Underground Lines and Mains Department and Utilities Service Department to the Southern Tier Water Works Conference Annual Meeting for a cost of \$40 per person, and for an amount not-to-exceed \$700. All present were in favor and the motion was carried.

Edwin C. Tiftt Jr. Water Supply Symposium:

Motion made by Commissioner Anderson, seconded by Commissioner Alger, authorizing the attendance of up to three people at \$300 per person to attend the Edwin C. Tiftt Jr. Water Supply Symposium. All present were in favor and the motion was carried.

Wastewater Treatment Plant Influent and Effluent Samplers:

Motion made by Commissioner Anderson, seconded by Commissioner Becken, authorizing the purchase of two ISCO samplers for an amount not-to-exceed \$16,000. All present were in favor and the motion was carried.

New York Water Environment Association Inc.:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, authorizing the attendance of James Hoad and Director Bonacci to the New York Water Environment Association Inc. Genesee Valley Chapter Steak Roast. All present were in favor and the motion was carried.

Short-Term Principal Payment for New York State Environmental Facilities Corporation Loan:

Motion made by Commissioner Alger, seconded by Commissioner Becken, authorizing a short term principal payment of \$53,500 for the New York State Environmental Facilities Corporation loan for the Wastewater Treatment Plant Upgrades. All present were in favor and the motion carried.

Purchase of Safety Vests:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, authorizing the purchase of hi-visibility 5-point tear away safety vests for an amount not-to-exceed \$3,600.00. All present were in favor and the motion carried.

Purchase of Items for UGLM Department:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, authorizing the purchase of a mole with hose and oiler, and 5 foot by 10 foot steel plates for the UGLM department for an amount not-to-exceed \$12,000. Purchases to be made from the Water fund. All present were in favor and the motion carried.

Purchase of Compressor:

Motion made by Commissioner Alger, seconded by Commissioner Anderson, authorizing purchase of a compressor off New York State bid or competitively bidding in accordance with General Municipal Law for an amount of not-to-exceed \$35,000. All present were in favor and the motion was carried.

Purchase of Items for UGLM Department:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, authorizing the purchase of an 18-inch bucket, demo saw, ridge hand tools, generator, barricades, and lighting for an amount not-to-exceed \$13,000. Purchases to be made from the Gas fund. All present were in favor and the motion was carried.

Purchase of Signage:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, authorizing the purchase of signage for an amount not-to-exceed \$3,000. All present were in favor and the motion was carried.

Evaluate and Purchase of Computers:

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, authorizing the evaluation and purchase/replacement of computers as budgeted for an amount not-to-exceed \$10,000. All present were in favor and the motion was carried.

Meal Period and Break Policy:

Motion made by Commissioner Alger, seconded by Commissioner Becken, to accept the Meal Period and Break Policy that was presented. All present were in favor and the motion was carried.

Resignation of Holly Snyder:

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, accepting with regret the resignation of Holly Snyder, effective August 7, 2019. All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to enter into Executive Session at 6:53 p.m. for the purposes of: (1) discussion of matters leading to the employment, dismissal or removal of a particular person (Personnel); and (2) discussions regarding proposed litigation (Litigation) and (3) the proposed acquisition, sale or lease of real property (Real Property). All present were in favor and the motion was carried.

Return to Regular Meeting:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to return to the Regular Meeting at 8:12 p.m. All present were in favor and the motion was carried.

Corning Nation Gas Agreement:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, authorizing Director Bonacci to notify Corning Natural Gas of Bath Electric, Gas and Water Systems' intent to go to tariff rates for the customers included in the service agreements between Bath Electric, Gas and Water Systems and Corning Natural Gas. A minimum of 30 days' notice will be provided to the service agreement that includes Knight Settlement and A.L. Blades, and one year's notice in accordance with the Term of the agreement for the Town of Urbana and the Village of Hammondsport. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to adjourn the Regular Meeting at 8:13 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss
Municipal Utility Commission Clerk

**NEXT REGULAR MEETING SCHEDULED FOR
September 9, 2019 @ 4:30 P.M.**