

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION
FOR THE VILLAGE OF BATH
SPECIAL MEETING – 2017-2018 PROPOSED BUDGET
MAY 18, 2017**

This meeting of the Municipal Utility Commission (MUC) of the Village of Bath was held on the 18th of May, 2017 at Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Ave., Bath, NY 14810. Motion made by Commissioner Alger and seconded by Commissioner Plaskov to continue the adjourned meeting of May 16, 2017. All present were in favor and the motion was carried. The meeting was brought to order by Jeffrey Muller, Chairman of the Commission, at 3:24 p.m.

Present:

Utility Commissioner Chair:	Jeffrey Muller	
Utility Commissioner Vice Chair:	Mark Alger	
Utility Commissioner:	Vern Anderson	
Utility Commissioner:	Keith Becken	
Utility Commissioner:	Robert Plaskov	
Mayor/Utility Commission Liaison:	William von Hagn	Arrived - 3:30 p.m. Left - 6:17 p.m.
Utility Commission Clerk:	Ruth Sprague	
BEGWS Director of Municipal Utilities:	Erin Bonacci	
BEGWS Employee/WWTP Chief Operator:	Royce Hoad	Left - 5:37 p.m.
BEGWS Employee/Utility Service Supervisor:	Steven Larsen	Left - 4:46 p.m.
BEGWS Employee/Accounting:	Kris New	Left - 6:33 p.m.
BEGWS Employee/Accounting:	Jordan Snell	Left - 6:33 p.m.

Proposed 2017-18 Budget:

Motion made by Commissioner Alger and seconded by Commissioner Plaskov to remove \$80,000 intended for gas main capital asset materials from the Proposed 2017-18 Budget, and ask that Director Bonacci develop a plan to eliminate the deficit. All present were in favor and the motion was carried.

Gas Utility Capital Plan:

Motion made by Commissioner Alger and seconded by Commissioner Plaskov to engage Integrity Engineering for a not-to-exceed fee of \$10,000 for professional services related to identifying and monetizing recommended improvements for the gas utility and to assist BEGWS in developing a capital improvement plan to address all safety, reliability and operational items related to our gas system and infrastructure. All present were in favor and the motion was carried.

Adjourn Special Meeting/Executive Session:

Motion made by Commissioner Plaskov and seconded by Commissioner Becken to go into Executive Session at 6:33 p.m. to discuss personnel and contracts. Director Bonacci was asked to stay for Executive Session. All present were in favor and the motion was carried.

Return to Special Meeting:

Motion made by Commissioner Plaskov and seconded by Commissioner Alger to return to the Special Meeting at 7:08 p.m. All present were in favor and the motion was carried.

Engineering Planning Grant:

The Village of Bath was awarded an Engineering Planning Grant (EPG) by the New York State Environmental Facilities Corporation for an amount of \$30,000 with a 20% cost share. The EPG was awarded based on the anticipated disinfection requirement in the WWTP's State Pollutant Discharge Elimination System (SPDES) Permit.

Motion made by Commissioner Becken and seconded by Commissioner Alger to authorize Director Bonacci to enter into an agreement with GHD Consulting Services to provide professional services related to the evaluation and design of disinfection improvements at the WWTP and other wastewater related improvements. The proposed disinfection improvements must be closely coordinated with the secondary treatment improvements. In order to proceed with the EPG, the motion also includes a request to present information to the Village Board at their next meeting to have the needed resolutions passed. All present were in favor and the motion was carried.

Maintenance Contract Renewal:

Motion made by Commissioner Alger and seconded by Commissioner Plaskov to approve payment of \$875.00 for the Autodesk renewal. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Alger and seconded by Commissioner Plaskov to adjourn the Adjourned Special Meeting at 7:30 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Ruth Sprague
Utility Commission Clerk

**SPECIAL MEETING SCHEDULED FOR
FRIDAY, MAY 26, 2017 @ 8:00 A.M.**

**NEXT REGULAR MEETING SCHEDULED FOR
TUESDAY, JUNE 13, @ 4:30 P.M.**