

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION
FOR THE VILLAGE OF BATH
REGULAR MEETING
APRIL 11, 2017**

This meeting of the Municipal Utility Commission (MUC) of the Village of Bath was held on the 11th of April, 2017 at Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Ave., Bath, NY 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

Present:

Utility Commissioner Chair:	Jeffrey Muller	
Utility Commissioner Vice Chair:	Mark Alger	
Utility Commissioner:	Vern Anderson	
Utility Commissioner:	Keith Becken	Arrived at 4:40 p.m.
Utility Commissioner:	Robert Plaskov	
Mayor/Utility Commission Liaison	William von Hagn	
Utility Commission Clerk:	Ruth Sprague	
BEGWS Director of Municipal Utilities:	Erin Bonacci	
BEGWS Employee/Union President:	Andrew Burdin	
BEGWS Employee/UGLM Supervisor:	Dan Borhman	
BEGWS Employee:	Josh Knowles	
Hudson River Energy Group Consultant:	Frank Radigan	Left at 5:35 p.m.

Approval of Minutes:

Motion made by Commissioner Plaskov and seconded by Commissioner Anderson to approve the minutes of the Regular Meeting held March 14, 2017 and the Special Meeting held on March 28, 2017. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Commissioner Alger seconded by Commissioner Plaskov to approve the payment of the April abstracts in the amount of \$584,968.12. All present were in favor and the motion was carried.

Supervisors' Reports:

James Hopkins, Survey/Permitting Department:
Commercial Office-Survey/Permitting Report was received.

Kristine New, Accountant:
Commercial Office–Accounting Report was received.

Mark W. Hawk, Electric Line Supervisor:
Electric Line Department Report was received.

Steven Larsen, Service Department Supervisor:
Utility Service Department Report was received.

Daniel Borhman, UGLM Supervisor:
Underground Lines and Main Department Report was received.

Royce Hoad, WWTP Chief Operator:
Waste Water Treatment Plant Report was received.

Adjourn Regular Meeting/Executive Session:

Motion made by Commissioner Alger and seconded by Commissioner Plaskov to go into Executive Session at 5:03 p.m. to discuss Potential Litigation. Mr. Radigan was asked to participate in Executive Session. All present were in favor and the motion was carried.

Return to Regular Meeting:

Motion was made by Commissioner Plaskov and seconded by Commissioner Alger to return to the Regular Meeting at 5:26 p.m. All present were in favor and the motion was carried.

Hudson River Energy Group:

Motion made by Commissioner Plaskov and seconded by Commissioner Alger to authorize Director Bonacci to negotiate a final agreement regarding a fee for professional services with Mr. Radigan, Hudson River Energy Group. This agreement will be presented to the Commission at the Regular Meeting, scheduled for May 9, 2017, and is subject to their approval. All present were in favor and the motion was carried.

Change Order to Extend Contract:

Motion made by Commissioner Anderson and seconded by Commissioner Becken to approve the execution of Change Order No. 3 for C.O. Falter Construction Corp. related to the Village of Bath WWTP Upgrades – Secondary Treatment Improvements. Change Order No. 3, which increased the contract amount by \$392,745.27 and extended the contact completion date to June 30, 2017, included replacing the roofing system of the Control Building and furnishing and installing pressure gauges on the three forcemains at the WWTP. All present were in favor and the motion was carried.

BEGWS Estimate Form:

Motion made by Commissioner Alger and seconded by Commissioner Becken to authorize Director Bonacci to revise BEGWS's Estimate Form to be in accordance with General Municipal Law for all work performed for public entities. All present were in favor and the motion was carried.

Authorization and/or Approvals:

Motion made by Commissioner Becken and seconded by Commissioner Alger to approve a resolution designating Erin B. Bonacci, Director of Municipal Utilities for Bath Electric, Gas and Water Systems, to open bids and offers at a time and place specified in a notice (i.e. Advertisement for Bids). All present were in favor and the motion was carried.

Motion made by Commissioner Alger and seconded by Commissioner Plaskov to authorize Director Bonacci to assume the following responsibilities:

- Contact person for Pipeline and Hazardous Materials Safety Administration (PHMSA)
- Minority and Women Business Enterprise (MWBE) Officer for New York State Environmental Facilities Corporation (NYSEFC), and New York State Department of Environmental Conservation (NYSDEC)
- Contact person for the Verizon phone account
- Replace former Director with new Director as the "Owner" of the VISA credit card accounts

All present were in favor and the motion was carried.

Employee Training:

Motion made by Commissioner Plaskov and seconded by Commissioner Alger to approve Director Bonacci to attend the New York Rural Water Association's 38th Annual Technical Training Workshop & Exhibition (Niagara Falls, New York). The plan is for all BEGWS employees to carpool and a BEGWS vehicle to be used. All present were in favor and the motion was carried.

Motion made by Commissioner Becken and seconded by Commissioner Alger to approve James Hoad (WWTP Operator) to attend the following training sessions held by New York Rural Water Association in Waterloo and Painted Post, New York:

- Laboratory
- Lead/Copper Rule (LCR) and Aging Infrastructure

A BEGWS vehicle will be used. All present were in favor and the motion was carried.

Motion made by Commissioner Becken and seconded by Commissioner Plaskov to give blanket approval for the Apprentice Linemen (Aaron Soles, Zachary Keuhner, and Rich Pendle) to attend required classes and training sponsored by Municipal Electric Utilities Association (MEUA). All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Commissioner Plaskov and seconded by Commissioner Anderson to go into Executive Session at 6:58 p.m. to discuss Contracts, Proposed Sale of Property and Personnel. All present were in favor and the motion was carried.

Return to Regular Meeting:

Motion was made by Commissioner Plaskov and seconded by Commissioner Alger to return to the Regular Meeting at 7:55 p.m. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Alger and seconded by Commissioner Anderson to adjourn the regular meeting at 7:59 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Ruth Sprague
Utility Commission Clerk

**NEXT REGULAR MEETING SCHEDULED FOR
May 9, 2017 @ 4:30 P.M.**