

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION
REGULAR MEETING
TUESDAY, MARCH 13, 2018**

This meeting of the Municipal Utility Commission of the Village of Bath was held on the 13th day of March, 2018 at Bath Electric, Gas & Water Systems, located at 7 South Ave., Bath, NY 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

Present:

Utility Commissioner Chair:	Jeffrey Muller	
Utility Commissioner Vice Chair:	Mark Alger (via phone)	
Utility Commissioner:	Vern Anderson	
Utility Commissioner:	Keith Becken	
Utility Commissioner:	Robert Plaskov	
Mayor/Utility Commission Liaison:	William von Hagn	
Utility Commission Clerk:	Ruth Sprague	
BEGWS Director of Municipal Utilities:	Erin Bonacci	
BEGWS UGLM Assistant Supervisor:	Andrew Burdin	Left 5:20-6:10 p.m.; Left 6:20 p.m.
BEGWS Accountant:	Kris New	Joined meeting at 6:20 p.m.
BEGWS Accountant:	Jordan Snell	Joined meeting at 6:20 p.m.

REGULAR MEETING

Approval of Minutes:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to approve the Minutes of the February 13, 2018 Regular Meeting, and Special Meetings held on February 21, 2018 and March 8, 2018. All present were in favor and the motion was carried.

Audit of Bills:

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, to approve the payment of \$1,459,644.26 for the March abstracts. All present were in favor and the motion was carried.

Municipal Electric Utilities Association Semi-Annual Meeting:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, appointing Director Bonacci as the Municipal Electric Utilities Association (MEUA) Delegate and granting her request to attend the MEUA Semi-Annual Meeting in East Syracuse on April 11 and 12, 2018. All present were in favor and the motion was carried.

Confined-Space Training

Motion made by Commissioner Becken, seconded by Commissioner Anderson, authorizing Director Bonacci to proceed with scheduling the Confined-Space Training for a fee not to exceed \$6,000. All present were in favor and the motion was carried.

Adjourn Regular Meeting/Executive Session:

Motion made by Commissioner Plaskov, seconded by Commissioner Becken, to go into Executive Session at 5:20 p.m. to discuss Personnel and Potential Litigation. All present were in favor and the motion was carried.

Return to Regular Meeting:

A motion was made by Commissioner Becken, seconded by Commissioner Anderson, to return to the Regular Meeting at 6:10 p.m. All present were in favor and the motion was carried.

Appointment of Underground Lines and Mains Supervisor:

Motion made by Commission Chairman Muller, seconded by Commissioner Becken, to promote Andrew Burdin to the position of Supervisor of the Underground Lines and Mains Department with his understanding of the terms of the 52.7 request that will be submitted to Steuben County Personnel, and subsequent probationary period following approval. Director Bonacci provided the following comments supporting this motion:

Andrew Burdin started at BEGWS on December 31, 2007 and was promoted to Assistant Supervisor in March 2014. He is loyal and committed to this utility, has always maintained an incredible work ethic, and enjoys getting work done. He has transitioned smoothly and quickly into the role of supervisor. Andrew has proven his ability to plan, schedule and execute work activities as well as supervise and manage his work crew.

2018-2019 Budget:

Motion made by Commissioner Plaskov, seconded by Commissioner Anderson, to accept the 2018-2019 Budget. All present were in favor and the motion was carried.

Adjournment:

Motion made by Commissioner Becken, seconded by Commissioner Anderson, to adjourn the Regular Meeting at 8:30 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Ruth Sprague
Utility Commission Clerk

NEXT REGULAR MEETING SCHEDULED FOR TUESDAY, APRIL 10, 2018 @ 4:30 P.M.