

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION  
FOR THE VILLAGE OF BATH  
REGULAR MEETING  
FEBRUARY 12, 2019**

This meeting of the Municipal Utility Commission of the Village of Bath was held on the 12<sup>th</sup> of February, 2019, at the office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

**Present:**

|  |                  |
|--|------------------|
| Commissioner, Chairman:  | Jeffrey Muller   |
| Commissioner, Vice Chairman:   | Mark Alger       |
| Commissioner:  | Vernard Anderson |
| Commissioner:  | Keith Becken     |
| Commissioner:  | Robert Plaskov   |
| Board of Trustees Liaison, Mayor:  | William von Hagn |
| Commission Clerk / BEGWS Typist:   | Samantha Voss    |
| BEGWS Director of Municipal Utilities:                                   | Erin Bonacci     |
| BEGWS Assistant Director of Municipal Utilities:                         | Mitchell Alger   |
| Village of Bath Wastewater Treatment Plant Chief Operator, Camden Group: | Donald Tuscano   |

**Approval of January Regular Meeting Minutes:**

Motion made by Commissioner Alger, seconded by Commissioner Becken, to approve the minutes of the Regular Meeting held January 8, 2019. All present were in favor and the motion was carried.

**Approval of January Special Meeting Minutes:**

Motion made by Commissioner Alger, seconded by Commissioner Becken, to approve the minutes of the Special Meeting held January 25, 2019. All present were in favor and the motion was carried.

**Audit of Bills:**

Motion made by Commissioner Alger, seconded by Commissioner Becken, to approve the abstract and payment of the February bills in the amount of \$1,101,120.40 All present were in favor and the motion was carried.

**The following individuals joined the Regular Meeting at 4:36 p.m.**

- **Robert Plaskov**

**Supervisors' Reports:**

Mark W. Hawk, BEGWS Electric Line Supervisor:  
Electric Line Department Report was received.

Steven Larsen, BEGWS Utility Service Supervisor:  
Utility Service Department Report was received.

Andrew Burdin, BEGWS Underground Lines and Mains Supervisor:  
Underground Lines and Mains Department Report was received.

Donald Tuscano, Camden Group, Village of Bath Wastewater Treatment Plant Chief Operator:  
Wastewater Treatment Plant Report was received.

Samantha Voss, BEGWS Typist (designated by Director of Municipal Utilities to prepare report):  
Accounting/Consumer Services Report was received.

**AMR Conversion - Water and Gas Utilities:**

Motion made by Commissioner Alger, and seconded by Commissioner Plaskov, to authorize Director Bonacci to purchase additional meters, HREs and/or ERTs for the water utility in excess of what was budgeted, in an amount not-to-exceed \$32,000 plus shipping cost, and to purchase additional meters and/or ERTs for the gas utility, in excess of what was budgeted in an amount not-to-exceed \$18,000 plus shipping cost. All present were in favor and the motion was carried.

**2019 Tree Trimming:**

Motion made by Commissioner Alger, and seconded by Commissioner Becken, to go out for bid for 2019 tree trimming. All present were in favor and the motion was carried.

**Volumetric Correctors:**

Motion made by Commissioner Alger, and seconded by Commissioner Plaskov, to purchase one volumetric corrector for an amount not-to-exceed \$1,300. All present were in favor and the motion was carried.

**Authorization to Bid Clubview Drive Watermain Replacement:**

Motion made by Commissioner Becken, and seconded by Commission Alger, to authorize Director Bonacci to bid the Clubview Drive watermain replacement. All present were in favor and the motion was carried.

**Professional Services for Clubview Drive Watermain Replacement:**

Motion made by Commissioner Alger, and seconded by Commissioner Plaskov, to retain Hunt Engineers for professional services related to the Clubview Drive watermain replacement for a fee not-to-exceed \$12,000. All present were in favor and the motion was carried.

**NYWEA Annual Spring Meeting:**

Motion made by Commissioner Plaskov, and seconded by Commissioner Alger, for Director Bonacci to obtain a membership for the New York Water Environment Association for an amount not-to-exceed \$75.00. All present were in favor and the motion was carried.

**Vehicle Lift Offer:**

Motion made by Commissioner Plaskov, and seconded by Commissioner Alger, to accept the offer made by Dorothea Snyder for the purchase of the vehicle lift in the amount of \$506.02. All present were in favor and the motion was carried.

**Edmunds MCSJ Web Inquiry and Payment Portal (WIPP) Module:**

Motion made by Commissioner Anderson, and seconded by Commissioner Becken, to pay a one-time fee not-to-exceed \$1,200, annual maintenance fee not-to-exceed \$1,200, and \$250.00 for two (2) swipers to Edmunds MCSJ for Web Inquiry and Payment Portal (WIPP) Module. All present were in favor and the motion was carried.

**The following individuals left the regular meeting at 5:57 p.m.**

- Donald Tuscano

**Adjourn Regular Meeting/Executive Session:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to enter into Executive Session at 5:57 p.m. for the purposes of: discussing matters leading to the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation (Personnel); Discussions regarding proposed, pending or current litigation (Litigation). All present were in favor and the motion as carried.

**Return to Regular Meeting:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to return to the Regular Meeting at 6:37 p.m. All present were in favor and the motion was carried.

**Director Bonacci Vacation:**

Motion made by Commissioner Alger, and seconded by Commissioner Plaskov, to approve Director Erin Bonacci’s vacation from May 28, 2019 to May 31, 2019 and from June 3, 2019 through June 7, 2019. All present were in favor and the motion was carried.

**Resignation of Richard Pendle:**

Motion made by Commissioner Plaskov, and seconded by Commissioner Becken, to accept with regret the resignation of Richard Pendle effective February, 15, 2019. All present were in favor, with regret, and the motion was carried.

**Transfer of Vehicle:**

Motion made by Commissioner Plaskov, and seconded by Commissioner Alger, to authorize the vehicle transfer from the Electric Department to the Water Department for \$0.00. All present were in favor and the motion was carried.

**Resolution Designating Director Bonacci as NYMPA Delegate:**

**RESOLUTION  
VILLAGE OF BATH MUNICIPAL UTILITY COMMISSION  
BATH, NEW YORK**

Date Approved: Tuesday, February, 12, 2019      Intro Date: Tuesday, February, 12, 2019  
Introduced by: Commissioner Plaskov              Seconded by: Commissioner Alger

|                                     |     |     |         |        |
|-------------------------------------|-----|-----|---------|--------|
| Vote: Commissioner, Chairman Muller | Aye | Nay | Abstain | Absent |
| Commissioner, Vice-Chairman Alger   | Aye | Nay | Abstain | Absent |
| Commissioner Anderson               | Aye | Nay | Abstain | Absent |
| Commissioner Becken                 | Aye | Nay | Abstain | Absent |
| Commissioner Plaskov                | Aye | Nay | Abstain | Absent |

**WHEREAS**, the Village of Bath, New York, is a municipal member of the New York Municipal Power Agency, and

**WHEREAS**, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

**NOW THEREFORE BE IT RESOLVED**, that Erin B. Bonacci, Director of Municipal Utilities for Bath Electric, Gas and Water Systems, municipal utility department owned by the Village of Bath, be and is hereby designated as the accredited delegate of the Village of Bath, New York.

I certify that this resolution was adopted by the Municipal Utility Commission of the Village of Bath, New York on the 12th day of February, 2019.

\_\_\_\_\_  
Signature of Clerk

**Southern Tier New York Water Works Operators Conference:**

Motion made by Commissioner Plaskov, and seconded by Commissioner Alger, for employees of the Underground Lines and Mains Department to attend the Southern Tier New York Water Works Operators Conference Winter Meeting on February 20, 2019 in Hornell, New York. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to adjourn the Regular Meeting at 7:02 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss  
Municipal Utility Commission Clerk

**NEXT REGULAR MEETING SCHEDULED FOR MARCH 12, 2019 @ 4:30 P.M.**