

**OFFICIAL MINUTES OF THE MUNICIPAL UTILITY COMMISSION  
FOR THE VILLAGE OF BATH  
REGULAR MEETING  
NOVEMBER 13, 2018**

This meeting of the Municipal Utility Commission of the Village of Bath was held on the 13<sup>th</sup> of November 2018, at the office of Bath Electric, Gas and Water Systems (BEGWS), located at 7 South Avenue, Bath, New York 14810. The meeting was called to order by Jeffrey Muller, Chairman of the Commission, at 4:30 p.m.

**Present:**

Commissioner, Chairman:	Jeffrey Muller
Commissioner, Vice Chairman:	Mark Alger
Commissioner:	Vern Anderson
Commissioner:	Keith Becken
Commissioner:	Robert Plaskov
Board of Trustees Liaison, Mayor:	William von Hagn
Commission Clerk / BEGWS Typist:	Samantha Voss
Board of Trustee:	Jeanne Glass
BEGWS Director of Municipal Utilities:	Erin Bonacci
Village of Bath Wastewater Treatment Plant Chief Operator, Camden Group:	Donald Tuscano

**Approval of Minutes:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to approve the minutes of the Regular Meeting held October 9, 2018. All present were in favor and the motion was carried.

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to approve the minutes of the Special Meeting held November 2, 2018. All present were in favor and the motion was carried.

**Audit of Bills:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to approve the abstract and payment of the October bills in the amount of \$1,030,687.91. All present were in favor and the motion was carried.

**Supervisors' Reports:**

Mark W. Hawk, BEGWS Electric Line Supervisor:  
Electric Line Department Report was received.

Steven Larsen, BEGWS Utility Service Supervisor:  
Utility Service Department Report was received.

Andrew Burdin, BEGWS Underground Lines and Mains Supervisor:  
Underground Lines and Mains Department Report was received.

Donald Tuscano, Camden Group, Village of Bath Wastewater Treatment Plant Chief Operator:  
Wastewater Treatment Plant Report was received.

Samantha Voss, BEGWS Typist (designated by Director of Municipal Utilities to prepare report):  
Accounting/Consumer Services Report was received.

**Automatic Meter Reading (AMR) Conversion:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to recommend to the Village of Bath Board of Trustees that it adopt a resolution converting the meters for its utilities to an Automatic Meter Reading (AMR) system. All present were in favor and the motion was carried.

**Adjourn Regular Meeting/Executive Session:**

Motion made by Commissioner Alger, seconded by Commissioner Anderson, to enter into Executive Session at 4:42 p.m. for the purpose of: discussing matters leading to the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All present were in favor and the motion was carried.

**The following individuals left Executive Session at 4:42 p.m.**

- Donald Tuscano

**The following individuals left Executive Session at 4:53 p.m.**

- Mark Alger

**Return to Regular Meeting:**

Motion made by Commissioner Anderson, seconded by Commissioner Becken, to return to the Regular Meeting at 5:28 p.m. All present were in favor and the motion was carried.

**The following individuals returned to Regular Session at 5:30 p.m.**

- Mark Alger
- Don Tuscano

**The following individuals left Regular Session at 5:30 p.m.**

- Jeanne Glass

**IEEP Annual Meeting**

Please refer to resolution on the following page.

**RESOLUTION**

**Use this form to designate a delegate from within your municipal to represent your system.**

At a Regular Meeting of the Municipal Utility Commission of the Village of Bath, New York, held on November 13, 2018, the following resolution was adopted:

Moved by Commissioner Alger, seconded by Commissioner Plaskov.

WHEREAS, the Municipal Utility Commission of the Village of Bath, New York, is a member system of Independent Energy Efficiency Program, Inc. (IEEP) of New York State, and

WHEREAS, the Annual Meeting of IEEP has been called on October 23, 2018 to be held at the Embassy Suites - Destiny USA, 311 Hiawatha Blvd., Syracuse, New York, 13204 and,

WHEREAS, in accordance with the bylaws of the IEEP, each member system may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Erin Bonacci, Director of Municipal Utilities, be and is hereby designated as the accredited delegate of the Village of Bath, New York.

On roll call: Affirmative:           X                           Negative:

I certify that this resolution was adopted by the Municipal Utility Commission of the Village of York on the 13th day of November, 2018.

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Municipal Utility Commission Clerk  
Samantha Voss

**Lake Country Estates:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to deny the request to change the tariff that would have approved sub-metering at Lake County Estates. All present were in favor and the motion was carried.

**Adjourn Regular Meeting/Executive Session:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to enter into Executive Session at 6:15 p.m. for the purpose of: (1) discussing matters leading to the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; (2) discussions regarding proposed, pending or current litigation. All present were in favor and the motion was carried.

**Return to Regular Meeting:**

Motion made by Commissioner Plaskov, seconded by Commissioner Alger, to return to the Regular Meeting at 6:34 p.m. All present were in favor and the motion was carried.

**Agreement with Bernard P. Donegan, Inc.:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to recommend to the Village of Bath Board of Trustees that it amend its current agreement with Bernard P. Donegan, Inc. to include the New York State Environmental Facilities Corporation's most recent and applicable State Revolving Fund bid packet. All present were in favor and the motion was carried.

**Randy Watkins Probationary Period:**

Motion made by Commissioner Becken, seconded by Commissioner Alger, to approve that Randy Watkins has satisfactorily completed his probationary period as Maintenance Person. All present were in favor and the motion was carried.

**Adjourn Regular Meeting/Executive Session:**

Motion made by Commissioner Becken, seconded by Commissioner Plaskov, to enter into Executive Session at 6:50 p.m. for the purpose of: discussing matters leading to the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All present were in favor and the motion was carried.

**Return to Regular Meeting:**

Motion made by Commissioner Anderson, seconded by Commissioner Plaskov, to return to the Regular Meeting at 6:59 p.m. All present were in favor and the motion was carried.

**Adjournment:**

Motion made by Commissioner Alger, seconded by Commissioner Plaskov, to adjourn the Regular Meeting at 6:59 p.m. All present were in favor and the motion was carried.

Respectfully submitted by:

Samantha Voss  
Municipal Utility Commission Clerk

**NEXT REGULAR MEETING SCHEDULED FOR DECEMBER 11, 2018 @ 4:30 P.M.**